

# YARD DUTY AND SUPERVISION POLICY

## [PARENTS AND STUDENTS]

Bendigo South East College understands it holds a high standard of care in relation to students at school. Appropriate, well-organised and responsive supervision of students during class time, recess and lunch is an important aspect of keeping students safe at school. It also enables staff to identify and respond to possible risks at school as they arise.

All staff participate in Bendigo South East College's yard duty roster and school supervision requirements, and follow clear procedures for responding to accidents or incidents in the playground and learning areas.

School staff are rostered on for yard duty before school, during recess, lunch and after school. School grounds are supervised before school at 8.15am in Curtin Street **ONLY**. After school, staff supervise Curtin Street until 4.05pm, Ellis Street until 3.45pm and After School make-up until 4.30pm.

**Students on school grounds outside these times will not be supervised (unless they are attending a supervised extracurricular activity).**

Parents/carers are requested to ensure that students do not arrive early or stay late after school unless they are attending a pre-arranged supervised activity (i.e. sports practice).

Bendigo South East College has in place a number of internal policies and procedures in place to respond to specific circumstances and potential risks in schools, including:

- Camps and excursions
- First Aid
- Grounds management and tree maintenance
- Student private property

School staff, parents and students are encouraged to speak to our Assistant Principal of Operations, if you have any concerns about potential risks at our school, or our duty of care obligations.

### REVIEW CYCLE

This policy was last updated on 16 August, 2019 and is scheduled for review in Aug 2020.